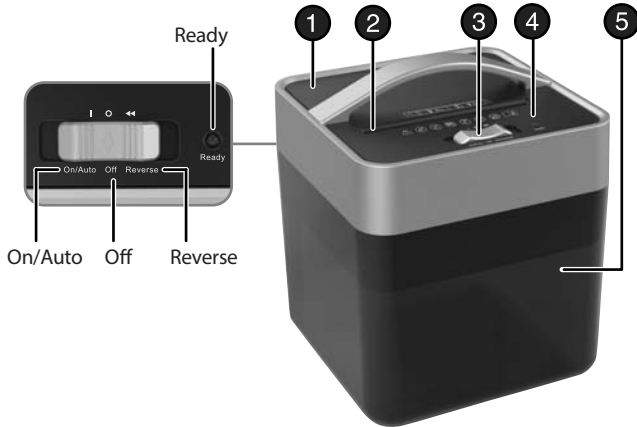


### PACKAGE CONTENTS

- Countertop 6-Sheet Crosscut Mail Shredder
- Quick Setup Guide

<b>WARNING</b> To avoid injury to yourself and others, please follow safety instructions before operating this device.	Do not shred paper with paperclips. Do not shred gummed or wet paper.	Do not spray or keep any aerosol products in or around shredder.	Avoid getting your hair or face near the document feed opening. Do not let hair touch the document feed opening. Serious injury may result.	Avoid loose clothing or jewelry touching the document feed opening.	Avoid touching the document feed opening with your hands. Never insert your hand or fingers into the feed opening.	Product is not intended for use by children (product is not a toy).	Read instructions before use.	Insert one credit card into the credit card slot.	Do not exceed the shredder's maximum capacity of 3 vertically folded sheets of letter size paper.

### FEATURES

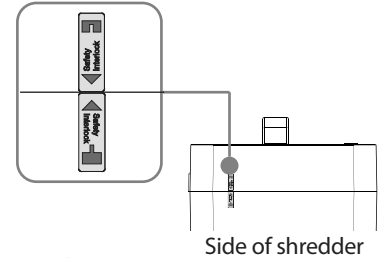


Before using your new product, please read these instructions to prevent any damage.

### SETTING UP YOUR SHREDDER

**1** Place the shredder head securely on the included wastebasket. Make sure that the safety interlock labels on the sides are aligned. If they are not, your shredder will not work.

**Caution:** Your shredder has very sharp, exposed blades on the underside. Use care when setting up your shredder. Do not use bags to line your wastebasket.



**2** Connect the power cord to a power outlet.

#	ITEM	DESCRIPTION
1	Shredder head	Contains the control panel and the cutting head.
2	Document feed opening	Put paper (3 vertically folded sheets of letter size paper) or a single credit card into this opening to shred.
3	Switch	<b>On/Auto</b> ( ) - Shreds items inserted into the document feed opening, then stops. <b>Off</b> (O) - Turns off the shredder. <b>Rev</b> (◀) - Reverses the paper to clear a jam or remove unshredded paper.
4	Ready LED indicator	Lights green when the power is on.
5	Wastebasket	Empty when 2/3 full.

## USING YOUR SHREDDER

- 1 Slide the power switch to **On/Auto**.
- 2 Insert paper or one credit card into the document feed opening. You can insert 3 vertically folded sheets of letter-sized paper at a time.  
**Note:** Do not put paper clips, adhesive paper, or tape through the shredder.
- 3 If the shredder jams, slide the switch to **Reverse** to reverse the paper, clear the paper jam, then slide the switch to **On/Auto**.
- 4 When the wastebasket is 2/3 full, slide the switch to **OFF**, unplug it from the power outlet, then remove and empty the wastebasket. Replace the wastebasket.

## TROUBLESHOOTING

PROBLEM	SOLUTION
Shredder does not work after paper is inserted.	<ul style="list-style-type: none"><li>• Make sure that the power cord is plugged into a working power outlet.</li><li>• The motor may have overheated. Wait for about 30 minutes, then try again.</li><li>• The paper feed may be jammed. Slide the switch to reverse to remove any jammed paper, then try again.</li><li>• The shredder head may not be placed correctly on the wastebasket. Make sure that the safety interlock labels are aligned.</li></ul>
Shredder does not stop after shredding has finished.	<ul style="list-style-type: none"><li>• The sensor may be jammed by paper. Unplug your shredder, then clean the paper entry.</li></ul>
Shredder makes a high noise.	<ul style="list-style-type: none"><li>• Make sure that the shredder is on a flat and stable surface.</li></ul>
Shredder does not shred paper	<ul style="list-style-type: none"><li>• You may have inserted too much paper. Make sure that you do not insert more than 3 vertically folded sheets of letter-sized paper at a time.</li><li>• The paper size may be larger than the paper entry. Reverse the shredder to remove the paper.</li><li>• Make sure that the paper is straight as it enters the paper feed.</li></ul>

## SPECIFICATIONS

<b>Cutting style</b>	Cross cut
<b>Entry width</b>	4.7 in. (120 mm)
<b>Shred capacity</b>	Three vertically folded sheets (75g/letter size paper) 1 credit card
<b>Dimension</b>	7.1 × 7.1 × 8.6 in. (180 × 180 × 219 mm)

<b>Shred size</b>	.19 × 1.34 in. (5 × 34 mm)
<b>Duty cycle</b>	2 mins ON / 30 mins OFF
<b>Input</b>	AC120V, 60Hz, 1.1A
<b>Net weight</b>	3.9 lbs. (1.8 kg)
<b>Basket capacity</b>	0.8 gal (3 L)

## IMPORTANT SAFETY INFORMATION

- Avoid touching the document feed opening with your hands.
- Keep pets and children away from the shredder.
- Keep loose clothing, jewelry, hair, and other personal items away from the shredder.
- Unplug the shredder before cleaning or emptying the wastebasket.
- Do not place the shredder near a heat source or store in a humid environment for long periods of time.
- Unplug the shredder if it will not be used for a long period of time.
- Do not use aerosol products near the shredder.
- Make sure that the power outlet is near the shredder and easily accessible.

## ONE-YEAR LIMITED WARRANTY

Visit [www.insigniaproducts.com](http://www.insigniaproducts.com) for details.

## CONTACT INSIGNIA:

For customer service, call 1-877-467-4289 (U.S. and Canada) or 01-800-926-3000 (Mexico)  
[www.insigniaproducts.com](http://www.insigniaproducts.com)

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